

## AGENDA

### GALLUP CITY COUNCIL REGULAR MEETING TUESDAY, MAY 22, 2018; 6:00 P.M. CITY COUNCIL CHAMBERS



Jackie McKinney, Mayor

Linda Garcia, Councilor, Dist. 1     Allan Landavazo, Councilor, Dist. 2  
Yogash Kumar, Councilor, Dist. 3     Fran Palochak, Councilor, Dist. 4

Maryann Ustick, City Manager  
Curtis Hayes, City Attorney

**A. Pledge Of Allegiance**

The members of the body and the public are invited to recite the Pledge of Allegiance.

**B. Roll Call**

**C. Certification For The Record Of The Matters Discussed During The Closed Session Of May 15, 2018**

**D. Approval Of Minutes**

Regular Meeting of May 8, 2018

Documents:

[DRAFT MINUTES - MAY 8 2018 REG MTG.PDF](#)

**E. Discussion/Action Topics**

**1. Approval Of Northwest New Mexico Council Of Governments (NWNMCOG) Membership Agreement For FY 2019**

NWNMCOG has submitted an agreement to extend city membership for an additional year at the same cost as FY 2018. In addition, the COG has asked City Council to reaffirm the designation of city representatives to the COG Board of Directors for FY 2019. The existing Board members are: Louie Bonaguidi, Councilor Yogash Kumar, Councilor Allan Landavazo and Maryann Ustick.

Fiscal Impact: Fiscal Impact: \$65,000 has been budgeted in the FY 2019 Budget to fund this agreement for annual services by the NWNMCOG.

Recommendation: Approve FY 2019 Membership Agreement with the NWNMCOG

Speaker's Name Maryann Ustick

Documents:

[FY19\\_MEMBERSHIP\\_AGREEMENT.PDF](#)  
[FY19\\_BOARD\\_DIRECTORS\\_APPOINTMENT.PDF](#)

## 2. Approval Of A Standardized Parade Route

City of Gallup Emergency Management is requesting Council approval for a standardized parade route to ensure the safety of parade partakers and spectators. A common parade route will allow for the city to create a common operating picture to prevent and protect on-goers by blocking intersections to create safety barriers from possible vehicle encroachments. This will also allow for emergency responders to plan for accessible response routes.

Proposed parade route will assemble on Aztec Ave in the area of 8<sup>th</sup> and 9<sup>th</sup> Streets and proceed east towards 1<sup>st</sup> Street.

Fiscal Impact: No Fiscal Impacts- Involved city departments have budgeted for special events.

Recommendation: Staff recommends approval

Speaker's Name Karen Carlisle, Emergency Preparedness Specialist

Documents:

[COUNSEL - PARADE - COPY.PDF](#)

## 3. Approval Of Irrigation Tank Bid And Request For Budget Increase

The golf course is requesting a budget increase of \$30,000 to cover the installation of the irrigation storage tank. We currently have \$58,000 for the completion of the project, however, the installation and construction bids came in higher than initial estimates. This was due to the water service upgrade, which can be found in the attached Fox Run Improvements file. We are also requesting an additional \$15,000 for the purchase of seed. This will allow us to finish the establishment of troubled areas throughout the course. The last request is for \$25,000 to purchase 96 12-volt batteries and components. These batteries and components will repair 24 non-functioning golf carts.

Fiscal Impact: \$30,000 from General Fund to 101.432.48-45 Land Improvements \$25,000 from General Fund to 101.432.44-40 Maintenance of Equipment \$15,000 from General Fund to

101.432.46-17 Seed, Fert, Chem

Recommendation: Staff recommends approval of \$70,000 from General Fund and Irrigation Storage Tank bid

Speaker's Name Matthew Alcala

Documents:

[TABULATION 1812.PDF](#)  
[FOX RUN IMPROVEMENTS.PDF](#)

**4. Animal Control Budget Adjustment For Over-Time Deficit**

The Planning and Development Department is requesting a Personnel budget adjustment in the amount of \$6,000.00 on order to cover an overtime deficit and to carry Animal Control through to the end of FY2018.

Fiscal Impact: \$6,000.00 transferred from General Fund Reserves to the Animal Control Personnel overtime budget line item.

Recommendation: Staff recommends approval of the request for a budget adjustment in the amount of \$6,0000.00.

Speaker's Name C.B. Strain

**5. Land Development Standards Update Project Budget Increase**

The Planning and Development Department is requesting a project budget increase for the City of Gallup Land Development Standards Update Project in the amount of \$6,000.00. Several requests from the project's Steering Committee and the public for amendments to the draft document after updates and amendments had made based on recommendations from initial public meetings and input from the Steering Committee along with additional research time and visits to Gallup by the project consultant resulted in additional costs to the project.

The total cost increase is \$10,287.75 however the Planning and Development Department was able to cover \$4,500.00 of that cost out of its professional services budget therefore the request for budget increase is \$6,000.00 to be transferred from General Fund Reserves to Project #EX1711. A breakdown of all costs can be seen in the attached Proposal for Supplement Effort.

Fiscal Impact: \$6,000.00 to be transferred from General Fund Reserves to Project #EX1711

Recommendation: Staff recommends approval of the requested project budget increase in the amount of \$6,000.00 .

Speaker's Name C.B. Strain

Documents:

[GALLUP LDS SUPPLEMENTAL 2 FINAL V2 MAY 18.PDF](#)

**6. Budget Adjustment For PRC EMS Grant Fund**

The Gallup Fire Department is requesting approval of PRC Grant Funds of \$2,457.53 to be budgeted in Fund 206 EMS Revenue and Qualified Expenditures.

Specific breakdown:

Cash balance from 2017 is \$1287.53

Cash balance for 2018 award overage that was not applied to current fy 2018 is \$20.00.

Cash reimbursement (refund) from expenditure overage is \$1150.00

Fiscal Impact:	Fiscal Impacts: Fund 206 EMS increase of \$2457.53 / PRC Grant Revenue and Expenditures
Recommendation:	Staff recommends approval
Speaker's Name	Chuy Morales, Deputy Fire Chief

**7. Acceptance Of Donation Of Building Located At 313 Boardman And Cancellation Of Ground Lease**

The First Financial building located at 313 Boardman belongs to the credit union, however the land it sits on belongs to the City. The building suffered a fire last year and the credit union does not intend to utilize the building any more. Therefore, it has offered to donate the building to the City. In conjunction with the donation, I am asking that the lease of the property that will be expiring in December be cancelled effective immediately.

The deed of gift that is attached is not the final document. It has been sent to First Financial to insert the name of the person with signature authority. They will take the matter to their Board on May 21 and should have the signed document returned to the City this week.

Fiscal Impact:	None at this time. The city will need to invest in repairing or removing the building at some time in the future.
Recommendation:	Acceptance of the donation and cancellation of the ground lease
Speaker's Name	Curtis Hayes

Documents:

[DEED OF GIFT.PDF](#)

**8. Memorandum Of Understanding Concerning Sharing Of Cost For Pictometry Aerial Photography By And Between The County Of Mckinley And The City Of Gallup**

The purpose of this agreement is to provide annual updates to our aerial photography that both agencies use for Geographic Information Systems (GIS) purposes. By sharing costs, both entities benefit by having current imagery and providing accurate information.

This agreement is a renewal of an agreement that expired in 2017 and consists of the same terms and conditions in which the City of Gallup agrees to pay one-third (1/3) and McKinley County agrees to pay two-thirds (2/3) of the contract costs. This contract, GS-35F-0801N, is in the amount of \$203,352.00 over a six (6) year period.

McKinley County discussed and signed the agreement at their regular commission meeting held on May 1st, 2018.

Fiscal Impact: None. The annual contract amount is within our annual submitted budget.

Recommendation: Recommend approving Memorandum of Understanding

Speaker's Name Brian Archuleta

Documents:

[MOU - PICTOMETRY - COUNTY SIGNED - 10 MAY 18.PDF](#)  
[PICTOMETRY CONTRACT - GS-35F-0801N - 10 MAY 18.PDF](#)

## **F. Presentation And Information Items**

### **1. Geographic Information System (GIS) Strategic Plan**

This is a brief overview of the GIS Strategic Plan for 2018-2022. We will discuss why we did the plan, how it integrates with the City's Strategic Plan, briefly discuss the vision and goals, and provide a couple of benefits of the plan.

Fiscal Impact: None

Recommendation: Presentation only

Speaker's Name Brian Archuleta

Documents:

[GIS STRATEGIC PLAN - 2018.PDF](#)

## **G. Comments By Public On Non-Agenda Items**

The public is invited to comment on items not appearing on the published meeting agenda.

## **H. Comments By Mayor And City Councilors**

### **I. Comments By City Manager And City Attorney**

## **J. Motion To Adjourn**

Auxiliary aides for the disabled are available upon request. Please contact Alfred Abeita, City Clerk, at 505-863-1254 at least (1) week prior to the meeting or as soon as possible in advance of the meeting to make any necessary arrangements.

Pursuant to the "Open Meetings Act", NMSA 1978, Section 10-15-1 through 10-15-4 of the State of New Mexico, this Agenda was posted at a place freely accessible to the public 72 hours in advance of the scheduled meeting.